



# Punjab State Power Corporation Limited

O/o Addl.SE/ODMD

TTI Complex, Shakti Vihar, Patiala-147001

Telefax No. 0175-2302056, Email: pspclapprenticeship@gmail.com

Office Order No. 619 /ODMD/T-48

Dated: 21/12/2023

As per new Induction Training Policy of PSPCL, it has been decided to impart 26 Weeks Induction Training from 01/01/2024 to 28/06/2024 (04 Weeks "In House Training" at TTI, PSPCL Patiala from 01/01/2024 to 30/01/2024) and 22 Weeks "On job training" (after the completion of their in-house training) at their respective posting offices, to the following to 45 No. LDC's recruited against CRA-293/19 and others.

These following officials will attend their 04 Weeks Induction Training from 01.01.2024 to 30.01.2024 at TTI Complex/PSPCL Patiala as per detail given below: -

Sr. no.	Name of Trainee (Sh./Ms.)	Employee ID	Office Address	Mobile No.
1	Ajay Kumar	338208	AEE/DS Commercial Sub Division City West, Ludhiana	7837898441
2	Akash	346895	AEE/DS Commercial Sub Division, Gobindgarh	8198825401
3	Arundeeep Singh	339040	AEE/DS Sub Division, Sarinh (Division, Lalton Kalan)	7009413765
4	Deepak	338160	Sr.Xen/DS West Division, Jalandhar	7508582775
5	Deepak Kumar	338088	Sr.Xen/Sub Urban DS ( Division, Amritsar )	9988951193
6	Harinder Kumar	339714	AEE/DS Sub Division, Sandhour (Division, Malerkotla)	9781006436
7	Harnek Singh	339188	AEE/DS Sub Division, Kot Isse Khan (Division, Moga)	9646916708
8	Harpreet Singh	338172	AEE/DS Sub Division Bajakhana City (Division, Kotakpura)	7508353574
9	Harsimran Singh	339064	Sr.Xen/DS Division Janta Nagar, Ludhiana	9417613598
10	Jagbir Singh	340255	A.O. Payment and Receipt, Patiala	9988060377
11	Jagmohan Singh	336820	AEE/DS Sub Division, Naushera Pannuan	9478795319
12	Kamaljeet Singh	336142	AEE/DS Sub Urban Sub Division, Sirhind	9592139926
13	Karanpal	340196	AEE/DS Commercial Sub Division, Zirakpur	6284543060
14	Leena Sharma	341742	Sr.Xen/ P&M Circle, Patiala	9878858284
15	Manpreet Kaur	341861	AEE/DS Sub Division Tapa no.1, S/U, Barnala	7696884004
16	Manpreet Kaur	342067	Civil Construction & Maintenance Division, Bathinda	6239790728
17	Megha Sharma	341908	Sr.Xen/DS Industrial Commercial City Centre, Amritsar	8054432968
18	Mohit Kanwar	336152	AEE/DS Sub Division Commercial-2 (Division, Bathinda)	7986327846

	Mohit Parinja	338841	AEE/DS S/U Sub Division, Taran Taran	9501991066
20	Mukul Mittal	339552	Sr.Xen/DS West Division, Model Town, Jalandhar	9992760018
21	Muskan Gupta	341728	AEE/DS Sub Division Mai Hiran Gate Commercial West Division, Jalandhar	7528035271
22	Nishan Singh	339235	Sr.Xen/DS Division City, Nakodar	8239810505
23	Nitin Verma	338136	AEE/DS Sub Division, Raiyya (Division, Beas)	9877246697
24	Pankaj Kumar Bansal	339246	AEE/DS sub division, Cheema (Division, Sunam)	9465663068
25	Paramjeet	336975	Sr.Xen/DS Sub Urban, Lehragaga	7696916200
26	Prateek Bhargav	345282	AEE/Sub Division, Hambran (Division, Adda Dakha)	8569059026
27	Preeti Sachdeva	336459	Sr.Xen/DS Division, Nabha	9646965480
28	Priyanka Rani	341871	Sr.Xen/DS Division, Malout	7973599975
29	Priyanka Rani	341557	AEE/DS City Sub Division, Barnala	6283323392
30	Rajveer Singh	339539	Sr.Xen/DS Division, Agar Nagar, Ludhiana	7696712325
31	Rishab Dhingra	339234	AEE/DS Sub Division, Shah Kot (Division, City Nakodar)	9413017177
32	Sahil	341835	AEE/DS Sub Division, Bhwanighar (Division, Sangrur)	7009433859
33	Salildeep Kaushal	338126	AEE/DS Sub Division, Mirthal (Division, Pathankot)	9115788455
34	Setu Sharma	338178	AEE/DS Sub Division, Maqsudan West (Division, Jalandhar)	8146076601
35	Shakti Singh	326521	AEE/DS Sub Division, Sambh Sambhal (Division, Amritsar)	6280639043
36	Sukhpal Singh	335256	Dy.CE Operation circle GHTP, Lehramohabbat	8427144460
37	Sunil Pandey	336685	AEE/DS Sub Division, Haryana City (Division, Hoshiarpur)	7986832867
38	Sunita Bishnoi	341824	AEE/DS Sub Division, Khui Khera (Division, Fazilka)	7973154578
39	Tajeshwar Rao Singh Rathore	336697	AEE/DS City Sub Division, Nabha	9814848699
40	Taranpreet Kaur	342535	Sr.Xen/DS City west Division, Ludhiana	9779653677
41	Tejpal Singh	338272	AE/DS Sub Division, Tech S/D Chhati Wind, Amritsar	7696921166
42	Vasudha Sharma	341739	AEE/DS Sub Division, City Goraya (Division, Ludhiana)	7206869201
43	Vikramjeet Singh	337782	AEE/DS Sub Division, Faridkot	9405510896
44	Vishal Rehan	339543	AEE/DS Sub Division, Karna (Division, Pathankot)	8360386310
45	Khyati Jain	341725	Sr.Xen/DS West Division, Jalandhar	9855786431

**Following Terms and Conditions will be applicable for attending the above Program:**

- 1) During the above period they will be considered on duty for the purpose of pay and other allowances.  
ਉਪਰੋਕਤ ਸਮੇਂ ਦੌਰਾਨ ਉਹਨਾਂ ਨੂੰ ਤਨਖਾਹ ਅਤੇ ਹੋਰ ਭੱਤਿਆਂ ਲਈ ਡਿਊਟੀ ਤੇ ਮੰਨਿਆ ਜਾਵੇਗਾ।
- 2) Travelling Allowances are admissible as per TA Regulation.  
ਉਹਨਾਂ ਨੂੰ ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਟਿਡ ਮੇਨ ਸੇਵਾ ਵਿਨਿਯਮਾਵਲੀ (ਟੀ.ਏ. ਵਿਨਿਯਮ)-1972 (ਸਮੇਂ ਸਮੇਂ ਸਿਰ ਕੀਤੀ ਸੇਧ ਅਨੁਸਾਰ) ਟੀ.ਏ/ਡੀ.ਏ ਕਲੇਮ ਕਰਨ ਦਾ ਹੱਕ ਹੋਵੇਗਾ।
- 3) Participants will ensure to mark their attendance daily on the attendance sheet at TTI/ PSPCL Patiala, failing which disciplinary action will be taken against them.  
ਪਾਰਟੀਸੀਪੈਂਟਸ ਇਸ ਪ੍ਰੋਗਰਾਮ ਵਿੱਚ ਆਪਣੀ ਹਾਜ਼ਰੀ ਯਕੀਨੀ ਬਨਾਉਣਗੇ।
- 4) Boarding/Lodging to the officials & faculties along with Tea, Snacks, Breakfast, Lunch, Dinner & Honorarium/TA & DA to the faculties will be provided at TTI PSPCL Patiala by HRD Organization as per approved Training policy of PSPCL.  
ਕਰਮਚਾਰੀਆ ਅਤੇ ਫਕਲਟੀ ਮੈਂਬਰਾਂ ਨੂੰ ਟੀ.ਏ/ਡੀ.ਏ, ਮਾਣਭੱਤਾ, ਰਹਿਣਾ/ ਖਾਣਾ, ਚਾਹ, ਸਨੈਕਸ/ ਬ੍ਰੇਕਫਾਸਟ, ਦੁਪਿਹਰ ਅਤੇ ਰਾਤ ਦਾ ਖਾਣਾ ਟੀ.ਟੀ. ਆਈ ਪਟਿਆਲਾ ਵਿਖੇ ਐਚ ਆਰ ਡੀ ਸੰਸਥਾ ਦੁਆਰਾ ਟ੍ਰੇਨਿੰਗ ਪਾਲਿਸੀ ਅਨੁਸਾਰ ਦਿੱਤਾ ਜਾਵੇਗਾ।
- 5) Training Kit Containing, One Pen, One Note-Book, One Group Photograph, and Computer Printed certificates in a Bag will be provided to the officials free of cost by PSPCL.  
ਟ੍ਰੇਨਿੰਗ ਕਿਟ ਜਿਸ ਵਿੱਚ ਇਕ ਪੇਨ, ਕਾਪੀ, ਗਰੁੱਪ ਫੋਟੋ, ਆਰ.ਟੀ.ਆਈ. ਬੁਕਲੇਟ, ਸਰਟੀਫਿਕੇਟ, ਬੈਗ ਅਤੇ ਇਕ ਸੀ ਡੀ (ਟ੍ਰੇਨਿੰਗ ਮਟੀਰੀਅਲ) ਦਿੱਤੀ ਜਾਵੇਗੀ।
- 6) They will not be allowed any joining time except for the time required for attending the training.  
ਟ੍ਰੇਨਿੰਗ ਅਟੈਂਡ ਕਰਨ ਲਈ ਕੋਈ ਵਾਧੂ ਜੋਆਇਨਿੰਗ ਸਮਾਂ ਨਹੀਂ ਦਿੱਤਾ ਜਾਵੇਗਾ।

**(B) On Job Training at their posting office under their Controlling Officer :**

The trainees will maintain diary of his/her routine working/training and bring diary duly evaluated by the controlling officer along with work and conduct certificate from Controlling Officer. **During the period of on job training the diary maintained by trainees may be checked by ODMD cell at any time at their place of posting.** A certificate in this respect will be awarded to the trainees indicating the training imparted and evaluation, which will be used for further action in respect of the candidate. Date of diary checking will be intimated later on.

ਆਨ-ਜਾਬ ਟ੍ਰੇਨਿੰਗ ਦੌਰਾਨ ਟ੍ਰੇਨੀਜ਼ ਵੱਲੋਂ ਆਪਣੇ ਰੋਜ਼ਾਨਾ ਕੀਤੇ ਕੰਮ ਦੀ ਡਾਇਰੀ ਲਿਖੀ ਜਾਏਗੀ ਜੋ ਕਿ ਉਸਦੇ ਕੰਟਰੋਲਿੰਗ ਅਧਿਕਾਰੀ ਵੱਲੋਂ ਚੈਕ ਕਰਨ ਉਪਰੰਤ ਤਸਦੀਕ ਕੀਤੀ ਜਾਏਗੀ ਅਤੇ ਨਾਲ ਹੀ ਵਰਕ ਅਤੇ ਕੰਡਕਟ ਸਰਟੀਫਿਕੇਟ ਵੀ ਜਾਰੀ ਕੀਤਾ ਜਾਵੇਗਾ (ਆਨ-ਜਾਬ ਟ੍ਰੇਨਿੰਗ ਦੌਰਾਨ ਟ੍ਰੇਨੀਜ਼ ਵੱਲੋਂ ਆਪਣੇ ਰੋਜ਼ਾਨਾ ਕੀਤੇ ਕੰਮ ਦੀ ਡਾਇਰੀ ਉ.ਡੀ.ਐਮ.ਡੀ ਸੈਲ ਦੁਆਰਾ ਕਿਸੇ ਵੀ ਸਮੇਂ ਚੈਕ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ) ਜਿਸ ਦੇ ਅਧਾਰ ਤੇ ਟ੍ਰੇਨੀ ਨੂੰ ਇਸ ਦਫਤਰ ਦੁਆਰਾ ਕੰਪਲੀਸ਼ਨ ਸਰਟੀਫਿਕੇਟ ਜਾਰੀ ਕੀਤਾ ਜਾਵੇਗਾ ਜੋ ਕਿ ਅਗਲੇਰੀ ਕਾਰਵਾਈ ਹਿੱਤ ਟ੍ਰੇਨੀ ਦੁਆਰਾ ਵਰਤਿਆ ਜਾਵੇਗਾ। ਡਾਇਰੀ ਚੈਕਿੰਗ ਦੀ ਮਿਤੀ ਬਾਅਦ ਵਿੱਚ ਦੱਸੀ ਜਾਵੇਗੀ।

**Important note:-**

- 1.) In case the employee does not attend the training program as per schedule, He/She will be considered as **Absent from duty.**
- 2.) In case the employee/controlling officer wants to cancel/postpone his/her training, the application along with substitute shall be provided by the concerned controlling officer through concerned HOD for approval of Chief Engineer / HRD PSPCL, Patiala.


**This issue with the approval of competent authority.**

  
**Addl.SE/ODMD,  
PSPCL, PATIALA**

No. 8808/8900 / ODMD/T-48 Dated: 21/12/23

Copy of the above is forwarded to the following for further necessary action please:-

1. CE/HRD, PSPCL, Patiala.
2. Dy.CE/ED, PSPCL, Patiala.
3. Principal TTI/PSPCL, Patiala.
4. All the offices of the above where these employees are posted.
5. All the above officials.

  
Addl. SE/ODMD,  
PSPCL, PATIALA